



UNIVERSITY OF
GLOUCESTERSHIRE

at Cheltenham and Gloucester

Accommodation Guide 2012/13



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Coopers Villa

Introduction

Welcome to the University of Gloucestershire and our guide to accommodation.

This guide is designed to help you make choices about your housing and provides information on halls of residence and private sector housing, the facilities they offer, how to apply, and the support that is available to you.

Whilst we make every effort to ensure the information in this guide is accurate, unforeseen circumstances may make alterations necessary. The university reserves the right to withdraw or change services in this guide without prior notification. Rooms pictured may vary in size and layout within each residence.

The Accommodation Office

The Accommodation Team is part of the Student Services department. They manage a wide range of student accommodation including the halls of residence and a database of private sector flats, houses and lodgings in the community.

Accommodation Office

Bodley Building
Francis Close Hall
Swindon Road
Cheltenham
GL50 4AZ

Tel: 01242 714544

Fax: 01242 714838

Email: accommodation@glos.ac.uk

Web: <http://www.glos.ac.uk/accommodation>

UUK Code of Practice

The University of Gloucestershire is signed up to the Universities UK (UUK) Code of Practice. The Code outlines best practice and provides benchmarks for the management and quality of student housing in the higher education sector.

A full version of the UUK Code of Practice is available to download at

www.universitiesuk.ac.uk/PolicyandResearch/Guidance/AccommodationCodeofPractice



How to Apply

Application Form

The accommodation application form can be found on page five of this guide. Please read the guidance below before completing the application form. You can also download an electronic version of the application form from the website (www.glos.ac.uk/accommodation) which can then be emailed.

Who is eligible?

The University of Gloucestershire has approximately 1350 places in halls of residence in Cheltenham and Gloucester.

In order to apply for halls, applicants must meet all of the following criteria. They must:

- be starting as a new first year undergraduate
- be full-time
- hold an unconditional or conditional firm offer (UF or CF) at the university

There are not usually enough places to accommodate all those who wish to go into halls accommodation. Therefore we allocate rooms in date order of receiving accommodation application forms.

It is not possible to allocate to students who live within 15 miles of their campus of study.

We have a range of halls and you may not be allocated a room in your preferred choice.

HOME UNDERGRADUATE STUDENTS

You are guaranteed halls accommodation if:

- you hold an **unconditional firm (UF)** offer (this could mean you deferred last year),

AND

- you have returned a completed accommodation application form by **Tuesday 1 May 2012**.

There is no deadline for students holding **conditional offers (CF)** to send in their completed application, however those who apply by **Friday 30 March 2012** will have the best chance of being allocated the remaining places in halls, although this is not guaranteed.

Students holding **insurance offers (UI or CI)** cannot apply for accommodation. If the offer becomes firm (UF or CF) subsequently, you should contact the Accommodation Office.

Room Offer

Please note room offers will be emailed to the address supplied on your accommodation application form in June 2012. Please make sure you check your email during this period. The room offer will give details of your room, dates of occupancy, rent and the full terms and conditions. If you accept an offer of a place in residence, you will be signing a legally binding contract for the full period stated on the offer letter. You will need to make a payment of £200 at this time to confirm your acceptance of the room.

INTERNATIONAL UNDERGRADUATE STUDENTS

You are guaranteed halls accommodation if:

- you are an undergraduate entering your first year at the university who has firmly accepted their offer,

AND

- you have returned a completed accommodation application by **Wednesday 13 August 2012**.

We encourage international applicants to make contact as soon as they have accepted a place at the university, so that we can help finalise your accommodation as quickly as possible.

DISABLED STUDENTS

The university endeavours to accommodate the needs of students with disabilities. In order to assist the Accommodation Office with specific requirements, we encourage you to initially contact one of our Disability Advisers.

Call **01242 714541** or email disability@glos.ac.uk

The university's halls of residence have rooms that have been designed for use by disabled students on all campuses. The rooms tend to be larger than the other rooms in halls with more accessible bathroom facilities and flexible interiors to suit the level of need required. Rooms designed for students with mobility difficulties are all on the ground floor. The university also has fire alarm systems in place for deaf students including flashing fire alarms and vibrating pillows.

INSURANCE OFFERS

We do not process applications for students with insurance offers to our university. Please only send your application form if you have a firm offer with the university.

POSTGRADUATES

As halls accommodation is not available for postgraduates, please contact the Accommodation Office for up-to-date information on other housing opportunities.

STUDENTS WITH CHILDREN

You are advised not to bring your family with you until you have found suitable accommodation for them. Please contact us for suitable housing information.

Temporary Accommodation

We can provide you with lists of bed and breakfast accommodation or you can contact the local tourist board offices. Please ensure you book temporary accommodation BEFORE your arrival.

Living in Halls of Residence

The university has halls of residence in several locations in Cheltenham and Gloucester.

The residences are all different and this guide will provide details of each of them, including the facilities, room types and costs per week.

Costs

Rents within this document are based on the 2011/12 academic year and may differ in 2012/13. A payment of £200 will need to be made at the time of the offer (June) in order to secure the room.

Rent is inclusive of bills (water, electric, gas, internet etc).

All halls are self-catered.

The standard contract length is 40 weeks.

Terms and Conditions

For many reasons, including the health and safety of all student residents, there are certain terms and conditions you agree to when accepting a place in residence. You can find a copy of these on the accommodation web pages.

Please note all halls are non-smoking and no halls students are permitted to bring vehicles.

Residential Support

There is a Residential Support Team which is responsible for pastoral support to residential students. This team consists of Residential Support Advisers who are full-time staff and Residential Assistants who are returning students recruited by the accommodation department. The Residential Support Team is on hand to assist you with a variety of issues that arise while living in residence, including welfare and maintenance issues.

The halls are also supported by the security, cleaning and maintenance teams who help ensure the smooth running of halls.

Insurance

The university provides possessions insurance for all halls of residence students through Endsleigh Insurance.

Medical Services

All students are encouraged to register with a local GP practice upon arrival. Details will be provided with registration information.

Transport

There is an inter-campus bus that runs between all campuses in Cheltenham and Gloucester. In line with local government requirements and due to lack of availability of car parking spaces, the university cannot permit residents in Halls of Residence to bring vehicles with them.

General Information on Halls

All halls have the following:

- study bedrooms with:
 - bed
 - wardrobe
 - drawers/shelves
 - chair
 - desk
 - internet access
- Kitchens with:
 - microwave
 - cooker (small or large)
 - toaster and/or grill
 - kettle
 - refrigerator
 - freezer
 - ironing board
 - fire blanket

Communal areas are cleaned once a week.

Laundry facilities are on or near each campus.

Accommodation Application Form 2012/13

You must have firmly accepted your place (ie be UF or CF) as this form will not be processed otherwise.

Please ensure you have read the Accommodation Guide thoroughly before completing this form and are aware of the type of accommodation for which you will be eligible.

We will acknowledge receipt of every application form via email to the address you provide below. Please keep this as proof of submission or contact us if you have not received this. This is no guarantee that a room will be allocated. Offers will be sent out from June onwards via email.

Personal Details *(please print)*

Name: _____

Address: _____

Postcode: _____

Tel: _____ Mobile: _____

Email: _____

NB Your room offer will be sent to this email address so please ensure it is active and checked regularly.

Course Title: _____

UCAS Personal ID: _____

Male/Female: _____ Date of Birth: _____

Halls of Residence

We cannot guarantee all first year undergraduates halls accommodation and so will allocate in date order of receiving the application. When allocating, our first priority is to allocate you close to your main campus of study. We will then note your preferences but these are not guaranteed. We would not usually allocate a student to accommodation that supports a campus at which they do not study, unless other halls are full. A payment of £200 will need to be paid within 14 days of receiving an offer to secure the room.

Halls of Residence Preferences

Ensuite (£107-£109)* Shared Facilities (£81-£103)* On Campus Off Campus

** prices based on the 2011/12 academic year.*

Preferred hall or base campus (NB: not guaranteed): _____

(We recommend you check which campus you will be based on.)

Special Requirements

Please provide details of any special requirement you may have (including any medical conditions, disabilities etc): _____

Private Housing or Lodging

If you would prefer to receive information on university registered flats and houses or lodgings, please tick one of the following boxes:

University Registered Flats and Houses Lodgings

Return this form to:

Accommodation Office
Bodley Building
Francis Close Hall
Swindon Road
Cheltenham
GL50 4AZ

Office Use

Student Number: _____

Date Received: _____

Status (UF or CF) _____

Date Processed: _____

Room Allocated: _____



University Halls of Residence

The University of Gloucestershire has halls of residence in several locations close to its campuses in Cheltenham and Gloucester.

The following pages provide details of each of the residences, including the facilities, room types and costs per week.

Halls Supporting Francis Close Hall Campus
pages 8-10

Halls Supporting The Park Campus
pages 11-12


Halls Supporting Francis Close Hall Campus and The Park Campus
pages 13


Halls Supporting Oxstalls Campus
pages 14-15


Key


 *Closest Campus* **Francis Close Hall**


 *Closest Campus* **The Park**


 *Closest Campus* **Oxstalls**


 **On Campus**


 **Off Campus**

 **Shared Bathroom**

 **En suite Bathroom**

 **Sink in Room**

 **Number Sharing Kitchen**

 **Small Cooker**

 **Standard Cooker**

 **Phone in Room**

 **Facilities for Disabled Students**

Halls supporting Francis Close Hall Campus

Shaftesbury Hall



Shaftesbury Hall is on Francis Close Hall campus. The student flats are within walking distance of Cheltenham town centre and are very close to the university bus service. The hall has three blocks: Cinderford, Stroud and Tewkesbury.

Rent*
Per Week **£109**
Study Bedrooms
Number 104



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/shaftesbury-halls.cfm

Hardwick



Hardwick is located on St Pauls Road, a five minute walk from Francis Close Hall campus. This residence is within walking distance of the town centre and is close to a large 24-hour supermarket. There are three Hardwick residence blocks: Avon, Severn and Thames.

Rent*
Per Week **£107**
Study Bedrooms
Number 123



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/hardwick.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting Francis Close Hall Campus

Maidenhorn



Maidenhorn is a small block on Hardwick campus, which houses eight students, divided into two flats of four students. This residence is close to the town centre.

Rent*
Per Week **£95**

Study Bedrooms
Number 8



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/maidenhorn.cfm

Whitehart



Whitehart is an off site halls of residence which is a five minute walk to Francis Close Hall campus. It is popular with students as it is divided into small cluster flats. Four flats house five students each and each flat shares a lounge.

Rent*
Per Week **£95**

Study Bedrooms
Number 20



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/whitehart.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting Francis Close Hall Campus

St George's



St George's is an off site development on Swindon Road which is a three minute walk to Francis Close Hall campus. It is popular with students as it is divided into small cluster flats. Seven flats house four students and one flat houses two students.

Rent*
Per Week **£97**

Study Bedrooms
Number **30**



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/st-georges.cfm

St Mary's Halls



This is a new development of top-end flats within a converted regency building located in the centre of Cheltenham. Each flat accommodates two or three individuals with some en-suite rooms and some with a shared bathroom between two residents.

Rent*
Per Week **£98-£109**

Study Bedrooms
Number **35**



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/st-marys.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting The Park Campus

Park Villas



The Park Villas are located on the beautifully landscaped Park campus. The five villas, Grace, Dowty, Jenner, Tyndale and Cooke house 36-39 students each.

Rent*
Per Week **£109**
Study Bedrooms
Number **183**



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/park-villas.cfm

Park Challinor



Challinor is an older residence also located on The Park campus. With more basic facilities, Challinor offers good value with good size rooms.

Rent*
Per Week **£81**
Study Bedrooms
Number **51**



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/challinor.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting The Park Campus

Eildon and Merrowdown



Eildon and Merrowdown are two large Regency properties located on the Lansdown Road, Cheltenham which is a ten minute walk to The Park campus and the town centre. There are 25 students in each property divided into four floors with large kitchens.

Rent*
Per Week **£97**

Study Bedrooms
Number **50**



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/eildon-and-merrowdown.cfm

Eildon and Merrowdown Annexe



Eildon and Merrowdown Annexe are new halls adjoining the existing Eildon and Merrowdown halls. Each hall houses 18 students and there is a large courtyard between the two halls.

Rent*
Per Week **£107**

Study Bedrooms
Number **36**



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/eildon-and-merrowdown-annexe.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting Francis Close Hall Campus and The Park Campus

Pittville Halls



Pittville Halls house between 15 and 23 students in each of the ten blocks. The halls are a 15 minute walk to FCH campus and serviced by buses travelling to the town centre and Park campus .

Rent*
Per Week £107

Study Bedrooms
Number 215



Web: resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/pittville-halls.cfm

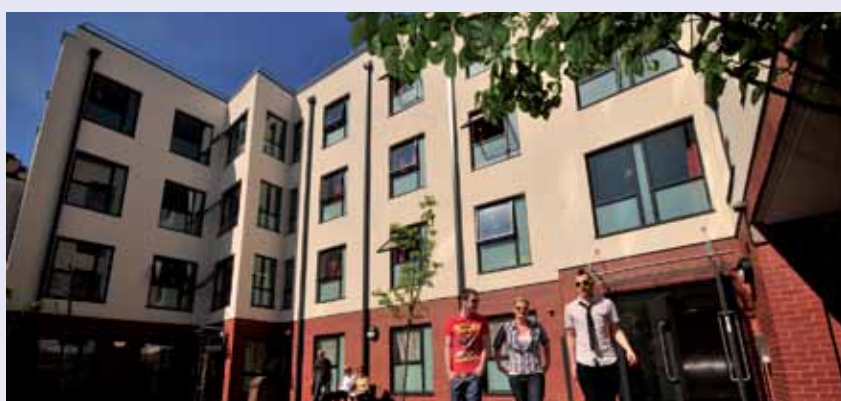
Regency Halls



This development in Cheltenham was completed in September 2006. It provides single study bedrooms and is located very close to the town centre. It can support Francis Close Hall campus or The Park campus.

Rent*
Per Week £109

Study Bedrooms
Number 99



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/regency-halls.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting Oxstalls Campus

Oxstalls Halls



Oxstalls Halls, built in 2002 houses 175 students divided into six blocks (May, Birdlip, Coopers, Crickley, Robinswood and Chalford) containing 21 cluster flats.

Rent*
Per Week £109

Study Bedrooms
Number 175



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/oxstalls.cfm

Upper Quay



Upper Quay is a development built in 2003 in the centre of Gloucester. The student flats are within 20 minutes walking distance of Oxstalls campus and a five minute walk to the central bus station.

Rent*
Per Week £107

Study Bedrooms
Number 133



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/upper-quay.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*

For more information visit <http://www.glos.ac.uk/accommodation> Tel: +44 (0) 1242 714544 Email: accommodation@glos.ac.uk

Halls supporting Oxstalls Campus

Ermin Hall



Ermin Hall is our latest development in Gloucester. The hall houses 85 students in single study bedrooms with ensuite facilities. It is located on Denmark Road and is a 15 minute walk to the Oxstalls campus.

Rent*
Per Week £109
Study Bedrooms
Number 85



Web resources.glos.ac.uk/departments/student-services/accommodation/halls-of-residence/ermin-hall.cfm

**Rent based on prices for the 2011/12 academic year.
Rooms may vary from those pictured above.*



Halls of Residence at a Glance

	Closest campus	On campus/Off campus	Shared bathroom/ Ensuite/Sink in room	Rent per week*	Number sharing kitchen	Total number of rooms	Cooker	Phone in room	Facilities for disabled students
Park Villas	Park	On	Ensuite	£109	9	183	Standard x2	Yes	Yes
Park Challinor Cheltenham	Park	On	Shared (sinks in room)	£81	7-10	51	Small	No	No
Eildon/Merrowdown Cheltenham	Park	Off	Shared	£97	5-7	50	Standard	No	No
Eildon/Merrowdown Annexe Cheltenham	Park	Off	Ensuite	£107	9	36	Standard	Yes	No
Pittville Halls Cheltenham	Francis Close Hall	Off	Ensuite	£107	5-6	215	Standard	No	Yes
Hardwick Cheltenham	Francis Close Hall	On	Ensuite	£107	7-9	123	Standard	No	Yes
Maidenhorn Cheltenham	Francis Close Hall	On	Shared	£95	4	8	Standard	No	No
Whitehart Cheltenham	Francis Close Hall	Off	Shared	£95	5	20	Standard	No	No
Shaftesbury Hall Cheltenham	Francis Close Hall	On	Ensuite	£109	6	104	Standard	Yes	Yes
St George's Cheltenham	Francis Close Hall	Off	Shared	£97	4	30	Standard	No	No
Oxstalls Halls Gloucester	Oxstalls	On	Ensuite	£109	7-10	175	Standard	Yes	Yes
Upper Quay Gloucester	Oxstalls	Off	Ensuite	£107	5-6	133	Standard	Yes	Yes
Ermin Hall Gloucester	Oxstalls	Off	Ensuite	£109	6-9	85	Standard	Yes	Yes
Regency Halls Cheltenham	Francis Close Hall & The Park	Off	Ensuite	£109	8	99	Standard	Yes	Yes
St Mary's Hall Cheltenham	Francis Close Hall	Off	Ensuite and Shared	£98-£109	2-3	35	Standard	No	No

*The standard contract length is 40 weeks. Rent includes internet, water, gas and electric supplies. Rent based on prices for the 2011/12 academic year.

Private Sector Housing

The Accommodation Office produces a Student Housing Guide which you can request to be sent to you or you can access via the web pages. More information follows on the type of accommodation available to you in the private sector.

University Registered Flats and Houses

If you decide halls of residence aren't for you, then you may wish to consider shared houses or flats in the private sector. Many first year and the majority of returning students choose this option, find a good property and live with their friends throughout the academic year.

The Accommodation Office advertises available properties which landlords have registered through the university registration scheme. The scheme ensures all properties have been visited and that they meet certain health and safety criteria set by the university including providing gas and electrical certificates.

All registered properties are advertised on www.glosstudentpad.co.uk

You can obtain a password to access this list by contacting the Housing Support Team on housingsupport@glos.ac.uk

Property Details

Most properties on the list will have between three and eight bedrooms with shared kitchens and bathrooms and appropriate furniture to cater for the number of students living in the property.

You should expect to pay approximately £55-£80 per week rent, exclusive of bills, based on four people sharing. You should try to budget approximately £10 a week towards standard utility bills if they are not included in your rent. Phone and internet can often be charged on top of your utility bills so this would also need to be budgeted for.

Contracts

You will find that contracts are normally fixed for the academic year, however, make sure you always check whether you are signing up for 12 months. Often landlords will allow you to rent the property over the summer period as well if you are staying in Gloucestershire. Terms for this would need to be agreed in advance between you and your landlord.

When signing a contract ensure you have read through it thoroughly and you are happy with all parts. Normally you would expect to pay a deposit of one month's rent when signing the contract to secure your room.

The Housing Team provide information, advice and guidance but the contract is between the student and the landlord. It is therefore important that you ensure any contracts are read through thoroughly before signing.

Lodgings

The Accommodation Office can also provide a list of study bedrooms available in houses where the owner lives in the same property. These lodgings offer a variety of flexible non-fixed term accommodation with the choice of self-catering, half-board or breakfast only. In 2010 rents for self-catered lodgings were £60-£90 per week. Lodgings are generally good value for money with

no further bills to pay. This accommodation also offers flexibility as there are no formal tenancy agreements.

The Accommodation Office does not view these properties but asks for a copy of a valid landlord's gas certificate. Further details can be requested from the Accommodation Office.

Letting Agents

There are many letting agents in Cheltenham and Gloucester. The Accommodation Office does not endorse or recommend any of these. Do talk to us about specific agents before signing up to a contract.

We can still advise you should you have any questions regarding contracts and can provide a list of contacts should you require this.

Temporary Accommodation

We can provide you with a list of bed and breakfast accommodation or you can contact local tourist information offices for further contacts.

www.visitcheltenham.com
www.gloucester.gov.uk/tourism

The university does not offer temporary accommodation during term time. Please ensure you book temporary accommodation before your arrival.

Housing Advice

The Housing Support Team within the Accommodation Office are on hand to offer support and guidance to any student living off campus ensuring you settle into your new home quickly and have a happy and productive year at university.

You can go to the Housing Team if you have any problems, queries or questions to do with any aspect of university life not just accommodation.

You can contact them with any questions year round;

Tel: **01242 715322**
Email: housingsupport@glos.ac.uk

Insurance

The university does not insure student's possessions when they live in private sector housing. It is recommended that an insurance policy is taken out if you move into any private accommodation, so that you are immediately covered before any loss, damage or theft takes place. Many students assume that their possessions will be covered by their family's insurance – this is often not the case, and we strongly recommend that this is investigated before you arrive. For further information on student insurance please contact your Students' Union:

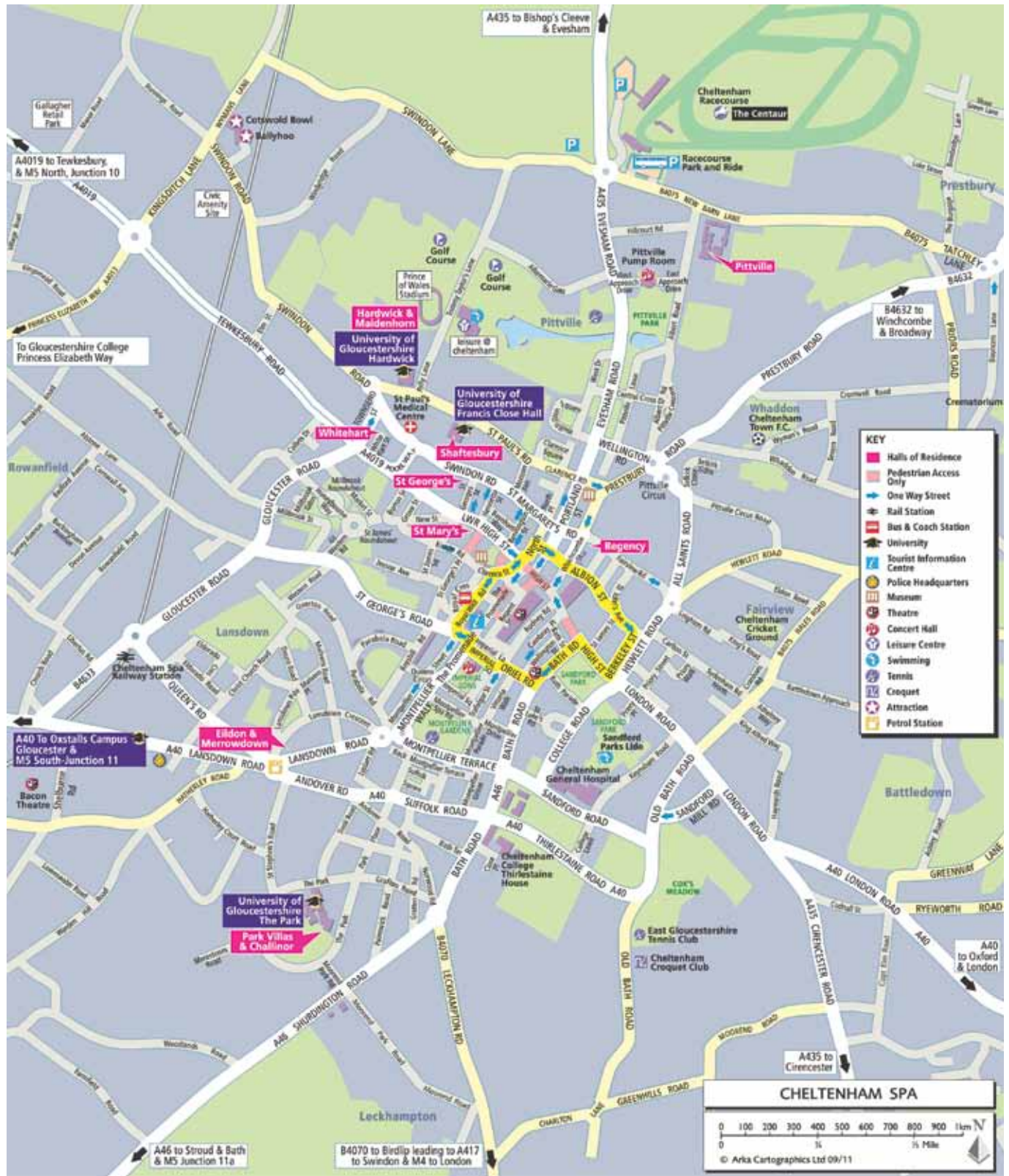
www.yourstudentsunion.com

Safety

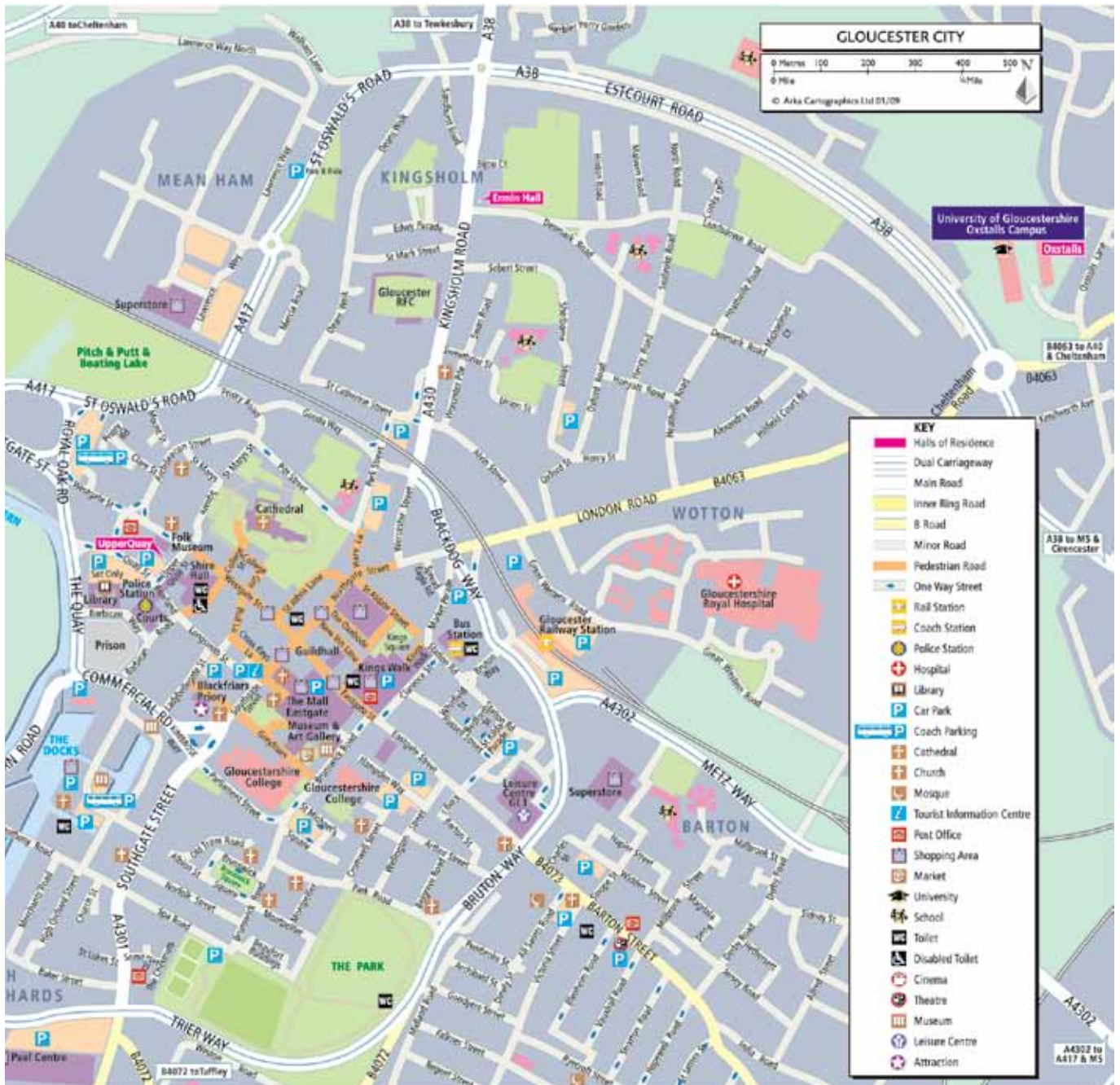
Student Services have teamed up with your Students' Union to inform students about the security risks they may face within their homes. Information from the 'Safe as Houses' campaign can be found on the accommodation web pages.



Map of Cheltenham



Map of Gloucester



The Accommodation Office
University of Gloucestershire
Bodley Building, Francis Close Hall
Swindon Road, Cheltenham
Glos GL50 4AZ

Tel: **+44 (0)1242 714544**

Fax: **+44 (0)1242 714838**

Email: accommodation@glos.ac.uk

Web: <http://www.glos.ac.uk/accommodation>

